

## **BRAC Internship Description**

**Programme/Enterprise:** Climate Bridge Fund (CBF) Secretariat (Technical)

**Duration:** 3 months

**Application Deadline:** 8<sup>th</sup> April 2023

**Starting Date:** 15<sup>th</sup> April 2023

**Location (office):** 5<sup>th</sup> floor, Gulshan Bhaban

**Working Hours:** 8.30am – 5.00pm (Sunday – Thursday)

**Monthly Stipend:** BDT 5,000

## **Programme/Enterprise Description**

The Climate Bridge Fund is a trust fund established by BRAC, with support from the government of Germany through KfW in November 2019. It is an innovative, direct climate finance mechanism, which supports registered NGOs located in Bangladesh. The funding mechanism will operate in a way where only the income generated from capital investments is primarily used for funding urban adaptation measures and resilience activities in the context of climate-induced migration. Climate-induced migration in Bangladesh is directed particularly towards urban slums that are already overcrowded and suffer from poor living conditions. Despite efforts to improve livelihoods of those living in slums, financial challenges in updating infrastructure and services exist.

The Climate Bridge Fund has been set up to 'bridge' the financial gap - from short-term project funding to sustainable provision of services and infrastructure for climate-induced migrants. It will also enhance the sustainable livelihoods of climate migrants and their resilience to climate-related risks that may trigger further climate-induced migration.

## **Purpose of Internship** (including learning outcomes)

CBF is looking for someone to support the team in programmatic activities. This internship will provide an intern with an excellent opportunity to interact closely with a unique trust fund and to gain first-hand exposure to climate change adaptation focused developmental issues.

## **Intern's Responsibilities**

- Compile geographic and demographic data from multiple sources;
- Assist, update, and maintain GIS data on the CBF supported projects
- Create simple to complex static and online maps.
- Support in developing different CBF database
- Assist in preparing papers, blog, working papers, documents and other assignments;
- Provide GIS support to CBF Secretariat
- Perform other related duties and responsibilities as assigned
- Assist in the production of the quarterly and annual progress report

- Collaborate with the team on the CBF's Climate Change Window (CCW) and Emergency Response Window (ERW) assisting in particular on logistics, as needed.
- Under the supervision of Manager, Operations: assist in development of knowledge materials e.g. e-newsletter, project brief, project database; provide website updates; and other matters associated with CBF operations.
- Develop and update on CBF fund database

## **Requirements**

### a) Educational Background

Level: Bachelor's/ Master's degree. CGPA of at least 3.30

Subject: Geography/ Environmental Science/ Urban planning or any other relevant subject from any reputed University.

### b) Language Proficiency

Bangla

- Spoken: Fluent
- Written: Advanced

English

- Spoken: Fluent
- Written: Advanced

### c) Knowledge/Skills/Competencies:

- Advance GIS skills: Develop GIS data, including principles of data collection, including GPS, digital cartography, GIS relational databases; Use aerial photography in GIS applications and create interactive web-based maps.
- Advance IT skills (Microsoft office)
- Excellent verbal communication skills
- Analytical skills
- Understanding of climate change, adaptation and development issues in the context of urban Bangladesh
- Excellent team player with necessary analytical and organisational skills
- Ability to work under tight deadlines
- Willingness to travel outside Dhaka

### d) Work/Volunteering Experience: NA