

BRAC Internship Description

Programme: Social Compliance

Project/Unit: Nirapon, 2 (P-950)

Duration: 3 Months

Application Deadline: 29 November, 2022

Starting Date: 7 December, 2022

Location: 6th Floor, BRAC Head Office, 75 Mohakhali, Dhaka 1212

Working Hours: 8.30 am – 5.00 pm (Sunday – Thursday)

Monthly Stipend: BDT 5000

Programme/Enterprise Description

BRAC Social Compliance Programme support organization to develop a proper safety management system in order to introduce a culture of safety within the workplace. Social Compliance is a continuing process in which organizations/institutions endeavor to focus on improving employment conditions/safety culture for promoting human rights at the workplace; developing capacities for better occupational health and safety management; and gender equality for achieving a conducive, safe and sustainable work environment.

Project/Unit Description

Nirapon 2 project functioning under BRAC Social Compliance Programme at BRAC. The team devotedly strives to develop the workplace for the Ready-Made Garments (RMGs) workers as safe and better. Also, focusing on the same issue of promoting safe workplaces, Social Compliance team is relentlessly contributing to develop stakeholders from several corporate and education sectors also. The Nirapon team has extensive knowledge and experience in capacity building training that ensures the workforce in an organization are resourceful and skilled for the future.

Safety Management system training (SMS) in RMG Factories

This Project will increase the capacity of the managers and supervisors of 550 factories for promoting safety culture and adapting a systematic safety management approach for their workplace. Th project also increase the basic social compliance soft skills and access frontline workers and supervisors for becoming a better fit in ethical and sustainable business practices.

Safeguarding for All

The team is also working on creating safer workplaces for the RMGs, development, corporate industries, and educational sector by ensuring Safeguarding within the organization. This project also includes formation of functional and credible committee to redress sexual harassment, bullying, harassment complaints within the organizations.

Policy Advocacy for safer workplace

To build and strengthen strategic partnership with key stakeholders in the RMG industries for exploring new areas of intervention for scaling up. This project also influences the policy audience, sector leaders and other stakeholders for advocating a structured approach for workplace safety management, employee safeguarding and human rights.

Purpose of Internship

This internship will give an experience of learning and contributing by exploring ideas, innovative and the scope to be a part of a change. The intern will have the access to the data and activities through their operation in this sector. S/he will enjoy creative freedom to think about better alternatives and propose changes. We would expect him/her to help us do our job in a better way. This internship will encourage the intern to learn about a spectrum of ideas.

Intern's Responsibilities

- Conduct desk research
- Contribute in report writing and data collection
- Contribute to social compliance capacity building efforts
- Assist Trainers in their training and factory visits
- Assist Programme Coordinator to prepare different documents
- Coordinate with stakeholders to support the team in communication

Team Support

Program updates and discussion from the dedicated team member will be provided. Field of interest or required information or task delivery will be advised by the supervisor or from the dedicated responsible directed by the supervisor.

Requirements

a) Educational Background

- Level: Bachelor Degree
- Subject: Any discipline preferably from social science background

b) Language Proficiency

English

- Spoken: Fluent
- Written: Advanced

Bangla:

- Spoken: Fluent
- Written: Advanced

c) Knowledge/Skills/Competencies:

- Concept on prevention of sexual harassment & Gender Based Violence prevention.
- Excellent knowledge of MS Office and Google Suite
- Translate documents from Bangla to English and English to Bangla
- Sincere commitment and integrity
- Excellent inter-personal skills

d) Work/Volunteering Experience:

Experience in working in multicultural environment, experience in working in RMG Sector, Social Compliance, Project Management is preferred.