

## **BRAC Internship Description**

**Programme/Enterprise:** BRAC Estate

**Project/Unit:** Legal unit

**Duration:** 3 Months

**Application Deadline:** 18 August 2026

**Starting Date:** 6 September 2026

**Location (Office & Floor):** 15<sup>th</sup> Floor, BRAC Centre

**Working Hours:** 8 Hours

**Monthly Stipend:** BDT 8000

### **Programme/Enterprise Description.**

**BRAC Estate Department** is responsible for the acquisition, protection, development, management, and legal compliance of BRAC's land and property assets across Bangladesh. The department ensures secure land ownership through legal due diligence, title verification, litigation management, dispute resolution, documentation, and regulatory compliance. It supports BRAC's programmes and enterprises by providing legally sound and sustainable property solutions that facilitate the organization's nationwide development and business operations.

### **Project/Unit Description:**

The **Legal Unit of the BRAC Estate Department** provides comprehensive legal support to safeguard BRAC's land and property interests across Bangladesh. The unit manages land acquisition, title verification, legal due diligence, litigation, dispute resolution, land purchase files and contract vetting, and regulatory compliance. It works closely with internal departments, field offices, government authorities, and external lawyers to ensure lawful acquisition, protection, and management of BRAC's immovable assets while minimizing legal risks and supporting the organization's development initiatives.

### **Purpose of Internship:** (including learning outcomes)

The internship at the **BRAC Estate Department – Legal Unit** is designed to provide law students and fresh graduates with practical exposure to land and property law, litigation management, and corporate legal operations. Interns gain hands-on experience in legal research, document drafting, land due diligence, case management, and regulatory compliance while developing professional legal, analytical, and communication skills under the guidance of experienced legal professionals.

### **Learning Outcomes:**

- Understand practical application of land and property laws in Bangladesh.
- Develop legal research and legal drafting skills.
- Gain experience in litigation and case management processes.

- Learn land title verification and legal due diligence.
- Improve analytical, documentation, and professional communication skills.
- Understand corporate legal compliance and risk management practices.
- Build professionalism, ethics, and teamwork in the best corporate legal environment.

**Intern's Responsibilities:**

- Assist in reviewing as well in vetting land-related legal documents and case files.
- Maintain and organize litigation files, deeds, and legal records
- Assist in case tracking, hearing updates, and liaison with external lawyers
- Prepare summaries, reports, and presentations on legal matters.
- Perform other legal and administrative tasks assigned by the supervising legal team.

**Requirements:**

- Educational Background
  - Level: LL.M (Masters in Laws)
  - Subject: Law
- Language Proficiency
  - Bangla (written/spoken): Excellent
  - English (written/spoken): Excellent
- Knowledge/Skills/Competencies: Computer Literacy in Microsoft Office especially in PowerPoint, Excel and Bangla typing (Bijoy preferred).