

BRAC Internship Description

Programme/Enterprise: Learning and Leadership Development (LLD)

Project/Unit: Leadership Academy

Duration: 3 Months

Application Deadline: 24 January 2026

Starting Date: 1 February 2026

Location (Office & Floor): 7th Floor, BRAC Tower

Working Hours: 8 Hours

Monthly Stipend: BDT 8000

Programme/Enterprise Description.

LLD stands for the learning and leadership development. There are many different units to provide training support, module development, content creation, e-learning, employee development journey and consultation. LLD works for all BRAC entities as well as external stakeholders. Effective programs focus on enhancing skills, encouraging innovative thinking, and building emotional intelligence among leaders. By integrating mentorship, coaching, and formal training, BRAC can empower their leaders to inspire teams, manage change effectively, and drive strategic initiatives.

Project/Unit Description

Leadership Academy is a structured program designed to cultivate the skills and competencies of young (MT and YP) and existing (Emerging, Transformational, Intersectional, Women) leaders within BRAC. This unit offers a blend of theoretical knowledge and practical experiences, focusing on essential areas such as strategic thinking, team dynamics, communication, change management, financial and budgeting skills and emotional intelligence. Participants engage in workshops, mentorship opportunities, and collaborative projects that foster critical leadership qualities.

Purpose of Internship (including learning outcomes)

This role will support in designing and managing leadership development initiatives, logistics and providing support to nurture and retain leadership talent within the organization. By working in Leadership Academy, intern can have hands on experience on planning the journey of capable leaders who are equipped to navigate challenges, drive innovation, and effectively lead diverse teams toward shared goals.

Intern's Responsibilities:

- i. Provide logistical support in managing various leadership training programs.
- ii. Assist the team in creating effective development plans for participants.
- iii. Support in developing the session modules.
- iv. Provide coordination support for leadership initiatives

Requirements

- Educational Background
 - Level: Bachelors
 - Subject: Business Administration, HR, Management, Communication

- Language Proficiency
 - Bangla (written/spoken): 4
 - English (written/spoken): 4

- Knowledge/Skills/Competencies:
 - i. Organizational development
 - ii. Talent management
 - iii. Training and development
 - iv. Strong communication and presentation skills
 - v. Idea generation, innovative and creative problem-solving.
 - vi. Analytical ability.