



Date: 09 February, 2012

To

Subject: Request for Quotation of Cut Section for Steering Gear Box, Cut section for LMV brake system, training board on CNG functioning and training Demo board of Fuel System. (International Bidding)

Dear Sir,

BRAC, the largest NGO in Bangladesh, has currently taken an initiative to set up an international standard Training Institute for professional Drivers to abide by the rules and regulations of driving. In consequence, we are requesting for the Quotation of below items in your letter head pad under the following terms and conditions.

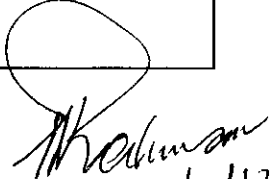
1. Price Schedule:

Package	Item	Description	Quantity	CFR Benapole/ Chittagong (In USD/BDT)
Lot-1	Cut section of Steering System	Power type steering	01 (one) set	
Lot-2	Cut section of Brake System	Hydraulic 02 Disc and 02 Drum together type	01 (one) set	
Lot-3	Training Demo Board of CNG functioning in Engine	For Light Motor vehicle (Petrol combined with CNG converted Engine)	01 (one) set.	
Lot-4	Training Demo Board of Fuel functioning	For Light Motor Vehicle (Petrol Engine)	01 (one) set	
Sub Total				
Installation and testing				
Training for 02 (two) days at local site				
Warranty for 01 (one) year				
Grand Total				

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Registered in
Bangladesh under
The Societies
Registration Act of 1860


09/2/12



2. Terms and Condition:

a. Manufactured/ Assembled: China/ India/ Bangladesh.

b. Quotation Submission: Quotation must be submitted by **19 February, 2012**

- by courier to "BRAC Procurement Department, Ground floor, 75 Mohakhali, Dhaka-1212, Bangladesh" or
- by dropping to Quotation Box no-2 kept in front of BRAC Procurement Department or
- by Fax to 88028824525 or
- by email to: procurement@brac.net cc to: shafayet@brac.net.

c. Price Quotation Criteria: The prospective supplier (both local & international) must quote as per above price schedule either for total package (lot-1, lot-2, lot-3 & lot-4) or for individual lot (s).

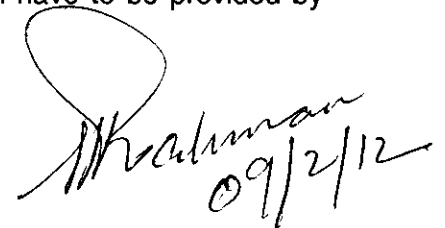
d. Delivery schedule: Letter of Credit for the items shall be issued by **26 February 2012** and delivery, installation and training will have to be completed by **13 March 2012**.

e. Offer Validity: The quotation must be valid for **30 days** from the date of submission of quotation.

f. Documentation: The following documents will have to be provided with the quotation otherwise quotation may be treated as non responsive.

- (i) Copy of up to date Trade License or equivalent permission from the supplier's country's appropriate authority.
- (ii) Copy of up to date VAT and Tax Certificate from the appropriate authority.
- (iii) Bank Solvency Certificate
- (iv) Client List / Experience list in Bangladesh and abroad.
- (v) Local Agency Certificate (If applicable)
- (vi) Detail product brochure/catalog.

g. Technical Specification: Specification for other items will have to be provided by the supplier.


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3. Payment Terms:

Payment will be made through irrevocable Letter of Credit.

- (i) 80% payment of total cost will be made after delivery and
- (ii) Rest 20% of total cost will be made after installation, testing and training at local site.

BRAC will open the letter of Credit, insure the goods, clear the goods from custom and bear the transportation cost to local site.

Thanking you.

For BRAC,

A handwritten signature in black ink, appearing to read 'Muhammad Azizur Rahman', with the date '09/2/12' written below it and an arrow pointing to the right.

Muhammad Azizur Rahman
Head of Procurement