**BRAC Internship Opportunity – Details**

**Programme/Enterprise:** Water, Sanitation and Hygiene (WASH)

**Project/Unit:** Knowledge Management, Innovation and Fundraising

**Duration:** 3 to 6 months

**Starting Date:** October 2, 2016

**Application Deadline:** September 6, 2016

**Location:** BRACHead Office

**Working Hours:** 9.00 am – 5.00 pm, Sunday to Thursday

**Programme/Enterprise Description**

The WASH programme provides sustainable and integrated WASH services across 250 sub-districts of Bangladesh (about half the country), breaking the cycle of contamination caused by unhygienic latrines, contaminated water, and unsafe hygiene practices. Today, the programme ensures the sustainability of these interventions by encouraging community ownership, developing linkages with local government, and encouraging local entrepreneurs to supply low-cost hardware. Since 2006, the WASH programme in Bangladesh has ensured that 41.6 million people, many of whom are women and children and live in hard-to-reach areas, have access to hygienic latrines and 2.3 million people have access to safe water sources.

**Project/Unit Description**

The overall role of the Knowledge Management, Innovation and Fundraising Unit is to synthesise the experiences, information and data generated by the programme and disseminate the resulting knowledge for various purposes. This includes producing materials for both internal and external audiences to share knowledge and experiences, forge new partnerships and bring in new funds. The Unit is also responsible for initiating innovations and conducting small research studies to generate evidence for programme decision-making and add to the knowledge base of the WASH sector.

**Purpose of Internship**

The intern will contribute to knowledge management in the WASH programme. S/he will be required to compose publications for external audiences, as well as internal documents such as reports and proposals. S/he will also be involved in designing innovative projects and small research studies to generate evidence for the WASH programme.

**Intern’s Responsibilities**

* Contribute to the development of various materials to document the programme for internal and external audiences including articles, case studies and reports.
* Contribute to conducting research studies on various aspects of the BRAC WASH programme.
* Accompany members of the WASH Knowledge Management team on field visits to collect data/information, stories, anecdotes, photos, etc. from the BRAC WASH field staff and members of the community.

**Requirements**

1. Educational Background

Level: Bachelor’s or Master’s Degree (completed or ongoing)

Subject: Any natural science or social science subject

1. Language Proficiency

Bangla: Not mandatory

English: Fluent

1. Knowledge /Skills / Competencies

* Strong English writing ability
* Research knowledge
* Good interpersonal and communication skills

1. Work/Volunteering Experience

Not mandatory but any knowledge of or experience in the WASH sector or development sector in general will be an advantage