

BRAC Internship Description

Programme/Enterprise: Social Innovation Lab

Project/Unit: I-Space

Duration: 3 months

Starting Date: 11th September, 2017

Application Deadline: 27th August, 2017

Location: Head Office, Dhaka

Working Hours: 9am-5pm, Sunday-Thursday

Supervisor's Name & Designation: Apurba Swatee Mahbub, Team Leader, Social Innovation Lab

Programme/Enterprise Description

Social Innovation Lab (SIL) is a platform for BRAC to learn the best practices in development, mainstream change, test new ideas, and share knowledge on scalable innovations with the global development community. Since its inception, SIL has been working as a knowledge and experimentation hub, and has been continuously supporting BRAC for tomorrow's challenges by capitalising on emerging opportunities and catalysing innovation throughout the organisation.

Project/Unit Description

I-Space is one of the four units of SIL that focuses on strategic consultancy, partnership management and fostering innovation within BRAC. Frugal Innovation Forum, the flagship international convention of BRAC managed by the team, is a platform for practitioners to explore frugal innovations in the global leaders. The fifth year of the forum will explore scalability of quality educational innovations in the global south and connect non-profit innovators, social entrepreneurs and emerging leaders to catalyse lasting change with limited resources.

Purpose of Internship

The interns will support SIL in strengthening strategic influence within and beyond BRAC.

Intern's Responsibilities

- a) Support the programme in developing core content (knowledge pieces, concept notes, blogs) for the upcoming Frugal Innovation Forum
- b) Help the programme with curating the knowledge outcomes from the Forum
- c) Maintain liaison with different BRAC programmes (Education, Communications etc.) and external parties for smooth implementation
- d) Organise and carry out operational functions and arrange event logistics

Requirements

- a) Educational Background
 - Level: Bachelor's or Master's (appeared)
- b) Subject: Any discipline e.g. Business Studies/English/Education Language Proficiency
 - Bangla
 - Spoken/Written: Fluent
 - English
 - Spoken/Written: Fluent
- c) Knowledge/Skills/Competencies:
 - Strong communication and interpersonal skills
 - Small-scale project management skills
- d) Work/Volunteering Experience:
 - Working experience in any youth initiative, on-campus activities, leading university clubs or societies.