

BRAC Internship Opportunity – Details

Programme/Enterprise: BRAC International

Project/Unit: Health

Duration: 3 months

Starting Date: 23 May 2017

Application Deadline: 8 May 2017

Location: Head Office, Dhaka

Working Hours: 8.30 am - 5.15 pm, Sunday to Thursday

Programme/Enterprise Description

BRAC International (BI) was formed with the objective of engaging in charitable purposes and social welfare activities throughout the world strictly on a non-profit basis. Currently, BI has programmes in Afghanistan, Pakistan, Philippines, Nepal, Myanmar, Uganda, Tanzania, South Sudan, Sierra Leone and Liberia.

Project/Unit Description

BI (Health) is a trusted manager of community-based healthcare in six Asian and African countries, i.e. Afghanistan, Pakistan, Uganda, South Sudan, Sierra Leone and Liberia. Currently, the Health Unit is running various projects such as Maternal and Neonatal Child Health (MNCH), Sexual, Reproductive and Health Rights (SRHR), Tuberculosis and Malaria Control, Nutrition along with the main Essential Health Care programme. These interventions, which constitute the core BRAC health model, have created a platform for other new approaches towards health.

Purpose of Internship

The purpose of this internship is to obtain the assistance of young professionals and provide practical experience and exposure to a health programme. The intern will assist BRAC International's Health team to develop health-related documents.

Intern's Responsibilities

1. Develop a three-month work plan with specific deliverables
2. Search websites to gather information on health matters
3. Assist in preparing a plan for BI countries on health
4. Help to compile reports from BI countries
5. Attend meetings, take notes and prepare meeting Minutes

Requirements

a) Educational Background

- Level: Bachelor's / Master's
- Subject: Public Health / Nutrition and Food Science / Development Studies from any reputed national or international public/private university

b) Language Proficiency

English

- Spoken / Written: Advanced

Bangla

- Spoken / Written: Not required

c) Knowledge/Skills/Competencies

- Microsoft Office (MS Word, PowerPoint, Excel)
- Basic internet browsing skills
- Analytical skills and report writing