

BRAC Internship Description

Programme/Enterprise: Skills Development Programme

Project/Unit: Shujog

Duration: 3 months

Application Deadline: February 12, 2019

Starting Date: March 03, 2019

Location: BRAC SDP Head Office, Kaderia Tower, Level – 8

Working Hours: 8.30 AM – 5.00 PM

Monthly Stipend: BDT 5,000

Programme/Enterprise Description

BRAC launched “Skills Development Programme” (SDP) in 2015 with an aim to create an inclusive and sustainable economic development for the youth in addition to creating decent employment opportunity. This programme strives to enhance employment opportunities through apprenticeships, institution-based training and enterprise development, focusing particularly on decent jobs in the growth sectors. SDP is currently running 10 projects in both the formal and informal sectors across 46 districts in Bangladesh.

Project/Unit Description

Technology for Development team of SDP has been working with Kormo which is a popular android app. It is a jobs and careers app that connects job seekers to businesses that are looking to hire and allows job seekers to create and maintain a digital CV, all in one app. This is currently available in Bangladesh only and catering to jobs in Dhaka only for now. For job seekers, joining the Kormo community gives them access to relevant job openings and information and tools to help them grow their careers.

Purpose of Internship (including learning outcomes)

The intern will get the chance to acquire the knowledge of skills development scopes of urban youth. S/he will work closely with the team to understand how a youth-based technology product is implemented in the field. This internship opportunity will include the responsibility to create a

knowledge document on overall journey of Kormo which will include reflections on the overall implementation strategy. The intern will have to communicate with multiple stakeholders of Kormo. Collect necessary information and proper documentation of information and knowledge. Working with the Technology for Development team of BRAC's SDP will help her/him to get diversified insights of development sector.

Intern's Responsibilities

- a) Prepare knowledge document on implementation strategy of a technology app
- b) Communicate with employers, seekers and other stakeholders
- c) Prepare a final report
- d) Presentation on findings

Requirements

- a) Educational Background
 - Level: Bachelor's degree
 - Subject: Economics / Business Studies / Journalism and Mass Communications
- b) Language Proficiency
 - Bangla
 - Spoken/ Written: Good
 - English
 - Spoken: Good
 - Written: Excellent
- c) Knowledge/Skills/Competencies:
 - Strong computer skills
 - Familiarity with CRM systems
 - Proficiency in Google suite apps and Microsoft Office suite
- d) Work/Volunteering Experience:
 - Experience in English news feature / article / research proposal writing will be prioritised.